

East PTO Meeting

14 September 2021 / 6:00 PM / East School Library

Attendees

Kelly Newton, Jenn Columbus, Danielle Thomas, Jonathan Hawes, Cristina Barletto, Rory Earley, Julie Harvey, Lynn Reisman, Tara Killory, Amy Moore, Lindsay Newell, AnneMarie Thompson, Julie Heger, Karen Breen, Michelle Grab, Caitlyn Kirk, Barbara Clear, Gia Morris, Alexis Cunningham, Caitlin McLeod, Dawn Murray, Tricia Sullivan, Caitlin Walsh, Virginia Robinson, Colleen Towle, Kylie Dunn, Kelly Gardner-Smith, Emily Muller, Brooke Stulz

Notes

President Update

- cori forms need to be filled out and brought in in person to office
- facility forms filled out for events
- let head custodian Rich know before an event

- discussed meeting times, 6pm vs 7pm. Proposed to try next meeting at 7pm and see if it gets to broader reach.

- Explorers, sign up kicked off today for Fall programs. Looking to add other options for Winter program offerings. Looking for someone to teach knitting. Requested to receive list for winter activities/offerings earlier, should have from Rec by November.

- Theme this year “Charting our Course”

- New initiative - Pick Up Patrol: discussed app for parents to use for pick up/dismissal changes instead of using paper notes or emails. All student plan changes done through app directly to school secretary and teachers. Kelly has run reference checks and received overwhelming positivity for the app from users. Proposed pilot initiative this year, PTO has included in budget. Discussed as group - concerns over privacy and how long information is held, any info breaches. Proposed timing of roll out, front office and teachers have a 60 day trial. Kelly to look into information holding and split family settings.

Principal Update

- **welcome and overview**

Vice-President Update

- Looking for Green Team chair and Dodge Ball chair. Discussed position of class Historian - volunteer comes in and photographs/documents all activities for each grade.

Secretary Update

- Directory: waiting for families to confirm if they'd like info shared - purple forms due 9/23, from there Karen will send an excel doc of the list

Treasurer Update

- 2021-2022 Budget Presentation and Vote
- Paper copy of budget provided and reviewed
- New budget line items reviewed:
 - 5th grade Social: Kelly motioned to vote, Alexis Cunningham first, Jen Columbus second, all in favor, approved unanimously.
 - Pick up Patrol: Alexis Cunningham first, Jen Columbus second, all in favor except Michelle Grab rejected.
 - t-shirts built into field day budget: going to asses budget before field day to see if funds available for t-shirts, if so they will be included in field day free of charge to students
 - Snack bags for teachers to give to students: Kelly motioned to vote, Caitlin Second, all in favor, approved unanimously.
 - Principle Meet and Greet and K playground meet up: Kelly motioned, Caitlin second, all in favor, approved unanimously.
 - Whole budget: Kelly motioned, Dawn Murray first, Julie Hager second, all in favor, approved unanimously.

Curriculum Night

- Moving to one night, parents only

Annual Appeal

- flyers out week of 9/19

Enrichment

- gave overview of position
- green light to have visitors in classrooms

Get Smart About Art

- grade level chairs needed: K, 3, 4

Events Update

- **Upcoming Event: Back to School Bash**
 - Friday, September 23rd
 - Volunteers needed, 40 more. Send all school email for volunteers this Friday and social media blast
 - Include volunteer link in principal email this week
- **Future Activities**
 - Movie Night — Thursday, October 6th, 6:45pm, survey monkey for movie
 - Halloween Bash — Thursday, October 27th, DJ cubie booked
 - Book Fair — November 1-3
 - Hobby Night — Wednesday, November 2nd
 - Snowflake Sale — Saturday, December 3rd, 9-11am

Fundraising Update

- family photos end of October
- minted code, 15% off and 15% back to school
- fruit center, fundraising week in fall
- ice cream social in spring

Community Relations Update

- Fall Social — Paragon or Hingham Community Center suggested, looking into a date, possibly October 21st
- East School Road Race — Sunday, June 11

Staff Appreciation Update

- survey link to be sent to teachers and staff requesting feedback

School Store Update

- Back to school bash, setting up a table
- Request for a school venmo instead of using personal venmo. Discussed and looking into option for venmo or using square.

Community Service and Kindness Club Update

- Halloween candy to soldiers
- Pajama collection, add a book
- Discussed Kindness Club and how to promote kindness in the school
 - idea - kindness tickets, this was done a few years back

Math Olympics

- Spring 12 week program again

Boks

- **no update**

Communications Update

- Send event info to Cristina Barletto for social media and flyers

Green Team Update

- chairs needed

5th Grade Committee

- looking for a rep
- first event will be floor hockey event, then ice cream social

Newsletter

- discussed google doc use
- first newsletter going out Wednesday, 9/21
- submit all details to be included by EOD Monday, 9/19

Respectfully submitted,

Danielle Thomas
PTO Secretary