

# East PTO Meeting

11 September 2024 / 7:00 PM / East MPR

## Attendees

Nicole Dunn, Michelle Kubec, Cheryn Byron, Barbara Fitzpatrick, Danielle Thomas, Aimee Glynn, Jonathan Hawes, Michelle Grab, Amy Moore, Caitlin McLeold, Kelly Newton, Caitlin Walsh, Anoushaka Leyland, Virginia Robinson, Cristina Barletto, Maria Kutch, Amy Roberts, Danielle Terranova, Sarah Flanigan, Caroline Warren, Katie Schwartz, Emma Black, Maria Kutch, Cristina Barletto, Lea Russo, Heather Geary, Caitlyn Kirk, Corey Martin, Michelle Grab, Brooke Stulz, Anne-Marie Thompson, Anni Muriel

## Notes

*Administration and Executive Board Updates:*

1. Principal & Vice Principal (Jonathan Hawes, Amanda Donovan)
  - o Curriculum night: 6:00pm 9/29, night structured to see all grade levels, Parent Social to follow
  - o Jonathan offered to share information during the PTO meetings or create a night to share items parents might want to hear about specifically
2. President Updates (Nicole Dunn, Michelle Kubec)
  - o Welcome to new meeting attendees
  - o Discussed PTO involvement and open roles, see list below
  - o Reminder from front office:
    1. Please update Pick-Up Patrol dismissal changes by 1:30pm
3. Vice President (Cheryn Byron, Barbara Fitzpatrick)
  - o Room Parents: PTO will oversee all room parents
  - o Girl On The Run Update: new program to East this fall, national program geared for girls in grades 3-5. 8 week program, meeting twice a week to focus on running and self esteem building. There will be 20 spots available.
4. Treasurer (Aimee Glynn)
  - o Presented 2024-2025 budget
  - o Vote on Budget for '24-'25 school year

- o Motion to approve budget by Anne Marie Thompson, second by Amy Moore, unanimously approved.
  - o Encouraged to submit reimbursement forms as close to the event end date as possible. This also helps to keep the budget true.
5. Secretary (Danielle Thomas)
- o Directory update: Danielle to reach out to Elisa next week, once all family information has been updated in the school wide system, gather report and format for review in each classroom during Curriculum Night.

*Enrichment Updates:*

0. Annual Appeal (Sarah Kuzniar)
- o Update on the contribution for this year
  - o Keep Annual Appeal ask to remain the same at \$170 per student
0. Enrichment (Caitlin Walsh)
- o Overview of the Enrichment program
  - o Grade level coordinators, encouraged to share as much as possible of programs and pictures of the event
  - o Jonathan Hawes to share our enrichment program across other south shore districts, as they will do the same
  - o Holly Hill Liaison - Ashley Bascon will take the role on
    1. Discussed expanding the Holly Hill program, keep on radar for next year, involves larger beds and funds etc.

*Upcoming Activities and Events September - December:*

0. Staff Appreciation (Michelle Grab, Lynn Reisman, Candy Anand, Suzanne Manning, Caitlin McLeod, Gia Morris, Heather Geary)
- o September, coffee on first day of school
  - o October, stock the break room
  - o November, pick a pie
  - o December, cookie swap
0. Community Relations (Rebecca Greely, Kylie Dunn, Kelly Gardner-Smith)
- o Parent Social - 9/25
  - o Tickets are live for sale on Event Brite, \$50/ticket for drink and heavy apps
  - o E-Blast to go out and flyer sent home with QR code
0. Activities & Events (Amy Moore, Chair)

- o Back To School Bash - 9/20 (Tara Killory & Julie Ryan) - VOLUNTEERS NEEDED, e-blast to go out
- o Future events:
  - 1. Halloween Carnival - 10/24 (Kristin O'Brien & Lindsay Hawley)
  - 1. Book Fair - 11/12-11/14 (Melissa Caine), includes 5<sup>th</sup> grade Ice Cream Social Wednesday, 11/13
  - 1. Hobby Night - 11/13 (Darcy Molitor & Amy Roberts)
  - 1. Snowflake Sale - 12/7 (volunteers needed)
- o *Event note - need volunteers for the Bingo Night committee to begin plans for Mid-January!*
  
- 0. Community Service - (Heather Geary)
  - o Coat Drive (10/7-10/31)
  - o Halloween Candy Collection (10/31 – 11/8?)
  - o Pajama Drive (11/1-11/15)
  - o Pick A Pie, late November
  - o Teacher Cookie Swap, December
  - o Gift Card Drive for East Community members in need
  - o
- 0. Fundraising (Robin Weber)
  - o 10/6 East Mini-Photo Shoot
  - o Mid-November Fruit Center Shopping week
  - o 12/7 Acquire Good Shopping night
  - o TBD Buttonwood Books shopping night
  - o Stop & Shop & Mabel's Labels - year round

*Year Round Initiatives:*

- 0. Teacher Grants (Corey Caras)
  - o No update, on going
- 0. Kindness Club (Jessica Rodehorst & Allyson Daly)
  - o No update, on going
- 0. School Beautification (Brooke Stulz)
  - o Planters in front of school are complete
  - o Discussed weeding playground area
  
- 0. Technology Discussion (Meg Estoff)
  - o No update
- 0. Green Team (Meg Cragan, Colleen Muzio)
  - o No update, on going
  
- 0. Sunshine Committee - (Danielle McLure, Suzanne Manning)
  - o No update, on going
- 0. School Store (Meg Ruscitto)
  - o No update, on going

0. 1,001 Book Club (Maria Kutsh & Caitlin McLeod)
  - o New sign out sheets
  - o Updated books, incorporated new books and continue to look for donations of gently books
0. Playground Equipment Committee (Virginia Robinson)
  - o Discussed possibility of adding a stage to the outdoor play area
0. BOKS - (Josh Grab)
  - o No update
0. METCO (Lisa Carter & Julie Heger)
  - o No update
0. SEPAC (Caitlyn Bearce)
  - o No update
25. Communications (Cristina Barletto)
  - o Nicole to send an email with Cristina's contact info for all event communication to be sent to.

*Volunteers needed for the following roles:*

- Communications and/or Website and tech support
- Get Smart About Art Coordinator
  - GSAA Kindergarten Coordinator (two volunteers)
  - GSAA - 1st Grade Coordinator (1 volunteer)
  - GSAA - 2rd Grade Coordinator (1 volunteer)
  - GSAA - 3rd Grade Coordinator (1 volunteer)
  - GSAA - 4th Grade Coordinator (1 volunteer)
- Kindness Club
- Snowflake Sale
- Bingo Night
- Sweetheart Dance
- Bike or walk to school day

Respectfully Submitted,

Danielle Thomas, PTO Secretary